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| Countdown to 2012 – LGA Programme Boards’ activity | | | | | |
|--|--|---|--|--|--|
| LGA Programme Board | Activity | LGA work | Key milestone(s) | Date(s) | Progress Green = on track Amber = some challenges Red = Significant delays, risk of not being achieved |
| Outcome: <i>To support councils to play their part in hosting an exciting and safe 2012 Olympic and Paralympic Games that delivers wider benefits for the whole country</i> | | | | | |
| Culture, Tourism and Sport | Torch Relay Cultural events and tourism Live Sites – big screens in 22 locations Community live sites | Represent councils’ interests on key issues such as the Torch Relay to LOCOG, government & others | Regular meetings between CTS lead members and senior LOCOG officials. Torch test exercise involving stakeholders including local authorities Live test exercise over 3 days Start of torch relay - 70 days across the UK using 8,000 torchbearers | 13 January 2012 April 2012 19 May 2012 | Green |

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| | | Keep councils informed about vital operational information in the run-up to the Games Targeted councillor communications | Monthly e-bulletins | Ongoing | Green |
| Safer and Stronger Communities | Resilience and Emergency Planning | LGA part funding the National Local Authority Olympic Resilience Programme with support from London Fire Brigade. COBR – manage and support LGA | Outputs already include guidance, handbook, concept of operations, framework and training pack National Exercises | 6-8th December 2011 and April 2012 | Green |

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| | | representation for national exercises and during Games | National conference for emergency planning officers | 7 February 2012 in Local Government House | |
| | Safety and Security at venues | The Home Office's Olympic Safety & Security Programme fully integrates with City and UK-wide Operations for routine planning and LOCOG for Olympic specific issues. LOCOG (or the police equivalent) have approached CSPs in | Other councils hosting the torch route may have to undertake further resilience planning, which may put pressure on local security arrangements – CSPs should be involved in the planning for this. LGA is sounding out councils for their feedback on these and other issues | December 2011 – new year 2012 | Green |

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| | | <p>host and venue areas and plans are up and running.</p> <p>London Boroughs also have their own arrangements for safety and security.</p> | <p>via our adviser network and member bulletin in the new year, and via our community of practice</p> | | |
| | <p>Trading Standards and Licensing</p> <p>Councils retain their existing responsibilities for fair trading and counterfeit goods (trading standards),</p> | <p>Links maintained with councils via officer forums,</p> <p>Working with the licensing policy forum to raise awareness of a possible shortage of security for events more widely.</p> | | <p>Dates to be confirmed</p> | <p>Green</p> |

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| | events (licensing) and local bye laws on street trading (licensing) outside of the ‘Event Zones’. | <p>Considering further work on reducing red tape for local events linked in to both the Olympics and Diamond Jubilee</p> <p>Promote and support the National Food Hygiene Rating System, which London Boroughs are also driving in the run up to the Olympics</p> | | <p>Ongoing</p> <p>Ongoing</p> | |
| | Other potential community safety areas: | Sounding out councils for their feedback on these and other issues | Next adviser network meeting, and via the Safer Communities Bulletin and | December 2011 – new year 2012 | Green |

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| | <ul style="list-style-type: none"> • Domestic violence, • Trafficking • Prostitution, • Street crime • Crowd control - increased visitor numbers or civil unrest (strikes, protests, riots) Metal theft, including power cuts, transport problems, unsafe temporary structures/venues | via our adviser network, community of practice and bulletin | the community of practice | | |
| Economy & | Travel planning for | Joint letters (with CTS) | Formal consultation | Starts in | Green |

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| Transport | <p>venues and travel hubs, including the need to keep traffic moving so that local people can carry on with day-to-day activities.</p> <p>UK’s largest ever park-and-ride scheme is to be staged across five zones, to provide 30,000 parking spaces.</p> | <p>to ODA and to London Councils.</p> <p>Sounding out councils for their feedback on transport and traffic issues via our adviser network.</p> | <p>programme for traffic orders - legal process for temporary changes to public roads.</p> | <p>November 2011</p> <p>Ongoing</p> | |

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| | | | | | |
| | Road closures for Olympic Torch relay | Discussion underway with LOCOG re. timing of notice given to public | Detailed route disclosure | Ongoing | Green |
| | Local economies and economic benefits | LEP engagement on economic benefit/lasting links | | Ongoing | Green |
| Children and Young People | Get Set programme for young people | Inform councils about programme and | 'Get Set' application deadline | 16 December 2011 | Green |

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| | | <p>deadlines for local schools to join network and get free tickets.</p> <p>Letter to portfolio holders from Vice Chair of Board</p> <p>Promote role of councils youth service and potential for councils to distribute any surplus tickets to youth sport clubs</p> | | <p>1 December 2011</p> <p>Ongoing</p> | |
| | Safeguarding Children - LOCOG | Ensure that LOCOG are aware of local | LOCOG policy to be published and available on | Date tbc | Green |

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| | is committed to safeguarding all children and vulnerable adults – range of measures in being put in place including briefing of Games workforce on safeguarding policy during their role and venue training. | safeguarding requirements and understand the role of councils and Local Safeguarding Children Boards. | 2012 website | | |
| | London Councils guidance to London Boroughs on safeguarding | Work with London Councils to share safeguarding guidance more widely with LGA | London Councils guidance and checklist issued . | February 2012 | |

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| | children – scoping report commissioned | member councils | | | |
| | Business continuity/service delivery to children, young people and families | Workforce guidance to councils will include advice on need to address ability to deliver essential care and support services. | | January 2012 | Green |
| Community Wellbeing | Physical Activity Challenge | The NHS is to use the inspirational power of the 2012 Olympics to get NHS employees actively engaged in sport or physical | LGA Event on transfer of public health to local authorities | 28 February 2012 | Green |

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| | | activity as part of, or associated with, their NHS employment, by the time of the 2012 Games LGA Officers to explore alignment with Healthy and Engaged Workforce programme | Physical Activity Event | 13 March 2012 | |
| | Business Continuity/service delivery of adult services | Workforce guidance to councils will include advice on need to address ability to deliver essential care and support services | | January 2012 | Green |

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| Environment and Housing | 2012 Zero Waste to landfill commitment Promoting recycling Sustainability, including sustainable sourcing and procurement | Potential for challenge back to Games sponsors/commercial partners regarding sharing responsibility for littering during Games events. Maintaining close working with officers at London Councils - guidance and checklist issued on cleaning and waste to London Boroughs including promoting recycling at local events | Meeting with one of the Presenting Partners | March 2012 Ongoing | Green |

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| | Homelessness /rough sleeping Business continuity | Input into Ministerial Working Group on homelessness. LGA participated in the first report which was focused on rough sleeping which highlighted the <i>No Second Night Out</i> Campaign in London | The next report scheduled will be focused on prevention. | Spring 2012 | Green |
| Workforce | Council staffing during Games time across range of key services | Advice to councils on managing absence, leave, business continuity, flexible working. | | January 2012 | Green |

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| | | Healthy and engaged workforce | Get Set countdown for council staff to get fit – Workforce and Community Well-being programme Boards joint initiative with NHS. | One-day conference date to be confirmed | |
| European & International | Pre-games training camps for international teams in locations across England and Wales Visiting Heads of State | Raising council awareness and promoting discussion for inward investment. LEP engagement on economic benefit/lasting links Contact with Foreign & Commonwealth Office | Camp locations announced E & I Programme Board item for discussion at January meeting | November 2011 17 January 2012 | Green |

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| | | to discuss if LGA can assist in facilitating links with local areas. | | | |
| Improvement/ LGA Executive (Localism) | Community leadership role of local authorities. | Improvement support programme for councils. Principal Advisers – key point of contact for issues that councils want to raise at national level Share innovation and best practice | Ongoing | Ongoing | Green |
| | Local Leaders for | Publicise and promote | Ongoing | | Green |

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| | 2012 – local people are being asked to volunteer to create events and celebrations in local areas. Volunteers are integral to making the Games and related events happen | <p>the opportunities for community engagement and volunteering through Localism team bulletins and web presence</p> <p>Identify opportunities for building into work on 'riot recovery' – particularly re engaging young people</p> <p>Where possible / appropriate build</p> | Final report of 'communities and victims panel' | Feb 2012 | |

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| | | <p>discussion of legacy opportunities into project work with councils on the ‘Keep it REAL – councils at the heart of their communities’ programme looking at effective decision-making, commissioning and engagement</p> <p>Identify possible options for joint promotion on legacy opportunities with key</p> | <p>programme commences Feb 2012</p> <p>Ongoing</p> | Feb 2012 – Dec 2012 | |

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| | | VCS partners including ACEVO, NAVCA and NCVO | | | |